

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

Time-Place:

**Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting**

Date: 11/22/16

1. **Call to Order – 7:00 PM**
2. **Invocation or Moment of Silence – Thomas Sirard**
3. **Pledge of Allegiance – Thomas Sirard**
4. **Fire Evacuation Announcement**
5. **Roll Call**
6. **Board Guest(s)**
 - a. **EFEE**
 - b. **JFK Pre-Referendum Chair**
7. **Superintendent's Report**
 - a. **Student Representatives Report**
 - b. **Thanksgiving Break**
 - c. **November/December Events**
 - d. **Grants Report**
 - e. **Personnel Report**
8. **Audiences**
9. **Board Members' Comments**
10. **Unfinished Business**
 - a. **Transition Update**
 - b. **Continue School Consolidation Discussion and Action if any**
11. **New Business**
12. **Board Committee Reports**
 - a. **Building Committee**
 - b. **Curriculum Committee**
 - c. **Finance Committee**
 - d. **Leadership Committee**
 - e. **Policy Committee**
 - f. **Any Other Committees**
13. **Approval of Minutes: Regular Meeting Minutes – October 25, 2016**
14. **Approval of Accounts and Payroll**
 - a. **For the Month of October 2016**
 - b. **Line Item Transfers, if any**
15. **Correspondence and Communications**
16. **Audiences**
17. **Executive Session**
 - a. **Matter(s) Related to Collective Bargaining**
18. **Adjournment**



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: November 22, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Board Guest(s)

- a. **EFEE:** Tonight we welcome members from EFEE (Enfield Foundation for Education Excellence) to the Board meeting. Shannon Grant, EFEE Co-Founder, past President and current Treasurer will introduce members April Mattoon and Elizabeth Windsor-Post. They will give an overview of EFEE and will announce this year's grant recipients.
- b. **JFK Pre-Referendum Chair:** We have placed this item on the agenda for the JFK Pre-Referendum Chair Mr. Rutledge to update the Board on the progress of this committee and for the Board to ask questions.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 25, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Superintendent's Report

- a. **Student Representative Report(s):** Enclosed in your packet, you will find a report from both BOE Student Representatives regarding events/happenings at Enfield High School. Student Representatives may have some additional information or comments to share with Board members.

- b. **Thanksgiving Break:** Schools will be closed for all Enfield Public School students and staff on November 23rd through November 25th for the Thanksgiving break. Central Office will be open on November 23rd. We wish everyone a happy Thanksgiving.

- c. **November/December Events:** Listed below are some of the events that are happening at our schools during November and December:
 - November 29 – JFK Conferences will be held starting at 6:30 PM;
 - November 30 – EHS Conferences will be held starting at 6:30 PM
 - December 2 – EHS Lamplighters Production of “Night at the Wax Museum” will be held in the Enrico Fermi Auditorium at 7:00 PM;
 - December 3 – EHS Lamplighters Production of “Night at the Wax Museum” will be held in the Enrico Fermi Auditorium at 2:00 PM & 7:00 PM;
 - December 4 – Torchlight Parade and Carol Sing will start from Enfield Street School at 6:00 PM to the Town Green;
 - December 5 – Eli Whitney Chorus Concert will be held in the JFK Auditorium starting at 6:30 PM;
 - December 8 – EHS Chorus Concert will be held in the JFK Auditorium starting at 6:30 PM;
 - December 12 – Edgar H. Parkman Chorus Concert will be held in the all-purpose room at 6:30 PM.

- d. **Grants Report:** The Grant Report for November 2016 is enclosed for your review.

- e. **Personnel Report:** The Personnel Report for November 2016 is also enclosed for your review.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: November 22, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Transition Update

At this time, I will update the Board regarding the Enfield High transition.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: November 22, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Continue School Consolidation Discussion and Action if any

Board members started their discussion about the Nathan Hale school consolidation at their November 16th Special Board meeting. Board members can continue this discussion at this time.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the Nathan Hale School Consolidation.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: November 22, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to Collective Bargaining

Therefore, I recommend that the Enfield Board of Education enter into executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can remain in Council Chambers or relocate to the Enfield Room for the executive session.



EHS Student Representative Report – November 22, 2016

- EHS Parent/Teacher Conferences will be held on November 30th at 6:30 PM;
- EHS Lamplighters Presentation of “Night at the Wax Museum” will be held on December 2nd at 7:00 PM in the Enrico Fermi Auditorium.
- EHS Lamplighters Presentation of “Night at the Wax Museum” will be held on December 3rd at 2:00 PM & 7:00 PM in the Enrico Fermi Auditorium.
- Torchlight Parade & Carol Sing will be held on December 4th starting from Enfield Street Elementary School to the Town Green for the Tree Lighting Ceremony at 6:00 PM;
- EHS Chorus Concert will be held on December 8th at 6:30 PM in the JFK Auditorium.

There are no athletic events scheduled until the winter season begins.

Item # 7d.

	<u>Applied For</u>	<u>Awarded</u>	<u>Date Submitted</u>	<u>Approval Date</u>
Adult Education - (Grant Portion)	192,584.00	192,584.00	3/25/2016	7/25/2016
Adult Education - Cooperative	60,404.00	60,404.00	3/25/2016	7/25/2016
Adult Education Program Improvement Project	40,000.00	40,000.00	6/14/2016	8/30/2016
Perkins	66,532.00	61,647.00	6/29/2016	11/14/2016
Head Start State Grants (Enhancement, Extended Services, Early Link)	134,411.00	126,404.00	10/27/2015	6/27/2016
Head Start Federal Grants (FY 3/1/16 - 2/28/17)	824,234.00	824,234.00	10/28/2014	2/18/2015
Title I Entitlement	-	852,861.00	10/14/2016	Pending
Title II Entitlement	-	113,479.00	10/14/2016	Pending
Title III Entitlement	-	16,368.00	10/14/2016	10/24/2016
IDEA Section 611, Special Education Assistance (FY 07/01/16-06/30/18)	1,222,564.00	1,292,604.00	4/13/2016	8/26/2016
IDEA Section 619, Preschool Education (FY 07/01/16-06/30/18)	50,064.00	51,865.00	4/13/2016	8/26/2016
Smart Start Grant- Operations (2nd of the 2 years grant)	120,000.00	120,000.00	12/19/2014	7/20/2016
SHEFF OCASS	55,200.00	-	10/25/2016	Pending
MSAP-Coop CREC (1st of the 3 years grant)	278,745.00	-	5/27/2016	Denied
LEGO Community Fund US Inc	44,000.00	21,000.00	6/1/2015	11/18/2015
Smart Start Grant- Capital Improv.(5/1/17-6/30/18)	75,000.00	-	10/25/2016	Pending
Smart Start Grant- Operations (7/1/17-6/30/19)	65,000.00	-	10/25/2016	Pending
TOTAL	3,228,738.00	3,773,450.00		

Item # 7e.

**CERTIFIED PERSONNEL MATTERS
OCTOBER 21, 2016 THROUGH NOVEMBER 18, 2016**

NONE

**NON-CERTIFIED PERSONNEL MATTERS
OCTOBER 21, 2016 THROUGH NOVEMBER 18, 2016**

NONE

Item #13

DRAFT

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
OCTOBER 25, 2016**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on October 25, 2016.

- 1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Tom Sirard.
- 2. **INVOCATION OR MOMENT OF SILENCE:** Raymond Peabody
- 3. **PLEDGE OF ALLEGIANCE:** Raymond Peabody
- 4. **FIRE EVACUATION ANNOUNCEMENT:** Tom Sirard announced the fire evacuation announcement.
- 5. **ROLL CALL:**

MEMBERS PRESENT: Walter Kruzel, Raymond Peabody, Lori Unghire (arrived at 7:17 PM), Mike Ludwick, Mike Ludwick, Tina LeBlanc, Tim Neville, Stacy Thurston, Vin Grady and Tom Sirard

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Jeffery Schumann, Superintendent and Mr. Christopher Drezek, Deputy Superintendent

6. **BOARD GUEST(S):**

a. **JFK Students**

Dr. Schumann introduced Laney Vandall, Hailey Rivest and Daniel Brennan to the Board. They are here to discuss a long standing tradition at JFK.

The students explained to the Board that wearing Halloween costumes has been a tradition at the middle school for over 30 years. The teachers will approve all student costumes before we start our parade around the school. Each house will have a theme and will compete against each other. We study about Halloween traditions from other countries linked to our curriculum. Each student will donate money and can goods to participate. All donations will go to help hurricane victims and the Enfield Food Shelf. The students take pride in our civic responsibilities helping others in need.

Mr. Sargalski added this is a great opportunity and helps to build a strong sense of civic responsibility for our students. Students and adults will wear costumes. They will raise around \$1,000 dollars and approximately 800 can goods. The money will help our hurricane victims and the can goods will help our local food shelf. The event will last around 15 minutes. Teachers and students will wear themed tradition costumes to help continue to build a positive culture at JFK. It is great to see Cruella Deville and 300 Dalmatians going around the hub or other characters. We are also linking Halloween lore to our curriculum. All staff and administration will monitor the students' costumes and activities to keep this a fun day for all.

Mr. Neville congratulated the students for continuing this tradition and adding a civic responsibility component to it. He is thrilled you are doing this and is very proud of all the students.

Mr. Ludwick congratulated the students for their presentation. He congratulated the parents, students and staff for everything they do. It is great to see a positive instead of a negative regarding Halloween. Donating to the hurricane victims is a great idea.

Mr. Peabody stated he visited John F. Kennedy the other day and they had "hat" day. The students that participated raised money that also went towards a donation. The students were very well behaved during the lunch wave. He complimented the parents for the students being so well behaved. Thank you.

Chairman Sirard also thanked the students. You are doing a great job. This is an awesome idea and keep up the good work.

b. JFK Pre-Referendum Chair

Chris Rutledge updated the Board about the JFK Pre-Referendum. The Town Council accepted Silver Petrucelli and Associates. This is a critical milestone for the committee. He thanked the committee members for all the work they have done. He also thanked Mr. Neville, Mr. Peabody, Mr. Kruzell and Mrs. LeBlanc for all of your advice and help. It is truly appreciated by the entire committee. We will hold another meeting on November 2nd in the Enfield Room. We will discuss the committee's next steps. All meetings are open to the public and we welcome your input.

Mr. Peabody thanked Mr. Rutledge for all of the work he is doing on this committee and the work of the entire committee. Keep up the good work.

Mr. Neville also thanked Mr. Rutledge. This has been a very productive process. The committee is doing a thorough job. He appreciates the updates being given to the Board and Council.

Chairman Sirard also thanked Mr. Rutledge for his report. You are doing a wonderful job in the driver's seat. Please do not hesitate to ask any of us for help.

7. SUPERINTENDENT'S REPORT:

- a. Student Representatives Report – as presented
- b. Election Day, Veteran's Day & Staff PD Days – as presented
- c. October/November Events – as presented
- d. Grants Report – as presented
- e. Personnel Report – as presented

8. AUDIENCES -

Wendy Osada, Windmill Road – Mrs. Osada is the Vice Chair of the EHS Building Committee. She updated the Board on the traffic light at Enfield High that has been denied twice by the State. Our best bet is to apply for a site plan modification to Building and Zoning Commission. If we open up Riverview Street, it will give us 3 access points to Enfield High and will help to reduce the traffic flow. This street has been zoned as gated emergency access and is locked. A public hearing will be held on Thursday, November 3rd at 7:00 PM in Council Chambers on the proposed site plan modification change. She encourages Enfield residents to attend this meeting. She plans to attend this meeting and to address any questions. She has not been able to find any regulations or state statutes that require this to remain closed.

Shannon Grant, Yale Drive – Ms. Grant gave the Board an update regarding EFEE grants. EFEE supports the Enfield School system and the teachers and will try to fulfill their requests.

The EHS benefit concert for the Enfield Food Shelf will be held on November 17th at 6:30 PM in the JFK Auditorium. She addressed a concern regarding the traffic concerns and the posted speed limit at EHS. She would like the speed reduced from 15 to 10 miles per hour and asked if speed bumps could also be installed. She would like to propose this modification to the Town planner. This is a real safety concern for students. She also addressed fingerprinting costs for volunteers and asked if the Board can see if the Town can pay for this. She feels this may be a violation of Title I laws or regulations.

Peter Jonaitis, Farmstead Circle – Mr. Jonaitis stated that budget season is creeping up. He likes the idea of the superintendent being transparent and bringing up suggestions for the Board to discuss now. Getting information out to the public early is a good idea. He would like the Board to prioritize their needs. He congratulated the ETA for their willingness to work with the Board. The next contract negotiations may not go as smoothly. He cautioned the Board to not implement any additional programs based on the tough economic budget constraints the Town will be facing. He made some suggestions regarding the EHS school consolidation traffic flow concerns. He also made some suggestions regarding the parking and traffic flow at JFK. The parents that volunteer to go on field trips should not need to go through fingerprinting and background checks. We found out that we really didn't need all of the security at our schools. Put some faith into your parents.

9. BOARD MEMBER COMMENTS

Mr. Peabody stated he attended the Jack-O-Lantern Festival. It was a great time for everyone that attended. This is a great town program and event.

Mr. Peabody stated the Physiology books have come in and have been distributed to the students. At the end of the course, students are given an AP test in order for the students to receive credit. We encourage all students to take these tests.

Mr. Peabody stated the parking lot at Hale will be taken care of after the construction of the skate park has been completed.

Mr. Peabody appreciates Mrs. Osada's due diligence looking into the traffic flow concerns at Enfield High School.

Mr. Peabody stated background checks are not required by law. We should be paying for this. He would like the administration to look into this.

Mr. Peabody stated he has received comments about the JFK students eating lunch at 10:30 AM. The kids are hungry at 10:30 AM. They are up early. There are 400 kids eating lunch at the same time. The principals and staff do a great job with the students. Parents should be complemented on the way your children behave during the lunch waves.

Mrs. Unghire also attended the Jack-O-Lantern Festival. It was a great time and the event was well attended.

Mrs. Unghire attended a CREC meeting. She reported that tuition is not going up halfway thru the school year as rumor had it. There will be a slight increase for next year. CREC will hold a Legislative Breakfast on January 26th at the State Capitol at 8:00 AM.

Mr. Ludwick asked about Lacrosse. Will this be a spring sport or will it be a club sport at first? Dr. Schumann stated we are interviewing spring coaches and will make our decisions soon. Once the coaches are in place, they will decide on uniforms with the input from the student athletes. Lacrosse will be a club sport at first.

Mr. Ludwick stated speed bumps might be a good idea at EHS. He asked about the list of mandates for our legislators.

Chairman Sirard stated we have given them this list a number of times. We will give this to them when we meet with them again. Mr. Neville agreed with Chairman Sirard. We have given this to them multiple times.

Mr. Ludwick asked about the foundation list. Dr. Schumann stated this is something he will address with the administration. It is part of their district goals. Once it is completed, he will share it with the Board.

Mr. Ludwick complemented the JFK students for coming before the Board tonight and for speaking so well. This is a complement to our parents and staff. He is very impressed by all of our students.

Mr. Ludwick asked if we have received a bill from CREC yet for magnet tuitions. Dr. Schumann stated we have and we are \$9K to the good. Mr. Ludwick stated this is something he would like to discuss further during our budget discussions.

Mrs. LeBlanc asked if there were any updates regarding fingerprinting? Dr. Schumann stated the elementary principals will discuss this at the next ADCO meeting. We will look into the number of volunteers we have. Then we will look at our expense costs. We may look at this differently once they are fingerprinted and will use this information for the following years until they change schools.

Mrs. LeBlanc stated the Safe Grad Auction will be held at the Elks Club on November 5th. The students will also be selling baked goods on Election Day at EHS and JFK.

Mr. Neville also agreed that the JFK kids did a great job speaking tonight. He is very proud of them turning this tradition into something that will benefit others. Our kids are doing amazing things and it is great to showcase them.

Mr. Neville thanked Mrs. Osada for discussing the traffic light. He knows she will get this done. There have been many challenges. This is a matter of safety. He will also attend the P&Z meeting on November 3rd.

Mr. Neville thanked Mrs. Grant for everything EFEE does for our students. He would like to invite them as a Board guests so they can get the word out about what they are doing for our students and staff.

Mr. Neville stated we have a shortage of funds and cautioned making any commitments regarding fingerprinting costs. He would like information on this for our next meeting.

Mr. Neville stated the Board has started discussing budget preparations several months ago. We are looking for ways to consolidate, economize and save money during a tough budget season. We hope to build onto our budget process. We are looking at ways to plan and have started the process sooner rather than later. We will not be making changes immediately and urged everyone to not get too excited.

Mrs. Thurston wished everyone a safe and happy Halloween.

Mr. Grady asked if there is any news on when the Safety Committee will meet again. Dr. Schumann stated there are no agenda items at this time. If we have anything that needs to be discussed, they should be sent to the Town Manager through me.

Mr. Kruzel stated we are looking towards the future. He urged everyone to go vote and to vote for the referendum item for our town. He added that Enfield is doing our due diligence but Hartford is not.

Mr. Kruzel stated the Building Committee is looking at the sharp corner and the traffic flow at Enfield High. People are parking on the streets where there are no parking signs. He asked everyone to work with us and to be patient.

Chairman Sirard wished everyone a happy safe Halloween. He asked everyone to remember our Veteran's on their day. Keep them in your thoughts and prayers.

Chairman Sirard stated that any chair or committee member that is serving on any town committee that overlaps education has an open invitation to attend any Board meeting as a guest.

Chairman Sirard stated are looking into fingerprinting costs. Our administration is on the ball.

Chairman Sirard stated there is a lot of chatter going on regarding consolidation. We asked the Superintendent to be creative with our budget. We asked him to look at everything and asked him to be creative. This is a positive thing. He is presenting creative ideas. Our budget will not be pretty.

Chairman Sirard thanked all of the Board liaisons for everything you are doing. He is impressed with the work you are all doing. He especially thanked Mr. Ludwick and Mrs. LeBlanc for the work they are doing on the Insurance Committee. He is very impressed. Thank you.

10. UNFINISHED BUSINESS

a. Transition Update

Dr. Schumann reported that work is happening where the D wing was located. Paving will take place before the winter. Gilbane has been on time and under budget. He does not see any delays with the additional parking lot. The purchase order for the culinary café and playscape have been ordered. The purchase order for the collaborative space technology in the STEAM wing should be done by tomorrow. We were just waiting for the detail to with the purchase order and this should be processed by the end of the week. Things are moving along nicely.

Mrs. LeBlanc asked about the buses parking in the lower lot during athletic games. They are taking up parking spaces. Can they park in the upper lot? Dr. Schumann will look into this.

Mr. Ludwick asked about a tour of the new wing. Dr. Schumann will look into this. Some of the candidates running for office will be touring the building on Wednesday.

Mrs. Thurston asked if the buses can park on the grass.

Mrs. LeBlanc stated there is a trench there now and it might pose problems.

11. NEW BUSINESS

Chairman Sirard stated we have the need to add an item to the agenda. It was an oversight since we cancelled our first meeting in November. The Item would be 11c - Approval of the 2017 Regular BOE meeting Schedule.

Mr. Kruzel moved, seconded by Mrs. Thurston to add Item #11c Approval of the 2017 Regular

BOE Meeting Schedule.

A vote by **roll-call 8-0-0** passed with Mr. Neville not present during the vote.

a. Approval of FY2017 Head Start Federal Grants

Mrs. Clement and Mrs. Levasseur gave the Board an update regarding the Head Start program and the federal grants they are applying for.

Mr. Neville congratulated them on Head Start on their outstanding program. He knows you do a lot of assessments. He asked if they are tracking the progress of the students as they move through the school system. Mrs. Clement stated they do not track the students after they leave Head Start. We can look into this with Central Office. Mr. Neville believes students that attend Head Start makes a difference with student learning.

Mrs. Thurston stated she attended the Head Start Policy Committee and the number of parents that attend is amazing. The parents are great and she can see that this is going to be a great year at Head Start.

Mr. Peabody thanked them for all of your heard work and dedication. Last year you gave the Board a performance report regarding the student's progress. He cannot wait to see this year's report. The Enfield Head Start is above the other programs. This is not a daycare program. The percentage of parents participating is amazing. Keep up the good work.

Mr. Ludwick asked what is considered a full day. Mrs. Clement stated our full day program is 6 hours.

Mr. Ludwick asked for clarification of what the Federal Government is looking for. Mrs. Clement stated the Federal Government wants all students in Head Start to attend a full day program by 2021. The studies show that a full day program is beneficial for 3 and 4 year olds.

Mr. Ludwick added it would be nice to see how many of our graduates attended Head Start. He is also impressed that you are having the students get their library cards at such an early age. This would be a great thing to see how many students have library cards.

Mr. Peabody moved, seconded by Mrs. Unghire that the Enfield Board of Education approves the FY2017 Head Start Federal Grants as presented.

A vote by **roll-call 9-0-0** passed unanimously.

b. School Consolidation Proposal

Dr. Schumann gave the Board a presentation regarding consolidating the K-2 schools from 4 to 3 schools by proposing to close Nathan Hale at the end of the 2016-17 school year. We would utilize a grade 3-5/K-2 sister school plan. We would begin to prepare Henry Barnard, Hazardville Memorial and Enfield Street schools for additional students and would relocate Adult Education to Enrico Fermi and move staff from Central Office staff to Alcorn. Our plan would be to open the redistricted K-2 school on September 5, 2017.

Dr. Schumann reviewed current enrollment and estimated enrollment for September 5, 2017. He reviewed current class sizes and estimated class sizes. Having true sister school structure would align and add consistency of academic and behavioral expectations. This will allow for consistent philosophy in student recognition assemblies. It would also tightly align professional development vision and focus. Before school and after school child care would be easier for parents and would allow for a continuity of PTA involvement and support for the sister schools.

Dr. Schumann reviewed the projected savings for staffing reductions and the value added for instructional support. K-2 class sizes would be more balanced across the district: Barnard would go from 21.17 to 19.77; Memorial would go from 18.53 to 19.80 and Enfield Street would go from 20.57 to 19.82. There would be a consistency of special education services, efficient deployment of support staff and practical utilization of resources for instructional and building supplies.

Dr. Schumann reviewed the projected operational cost savings for town by closing Hale. He is looking for the Board to make a decision at the November 22nd BOE meeting.

Mrs. LeBlanc stated you are looking for the Board to make a decision at the November 22nd meeting. How many students are in our 3-5 schools? Hazardville Memorial's numbers will increase the most. It would be helpful to know the current enrollment at the 3-5 schools.

Mr. Neville appreciates this presentation. Having staff traveling between buildings is always a concern. He likes the projected class size numbers. He is not sure how we will deal with the lunch room increases. Increasing the numbers at Memorial will increase the number of PPT's needed. Additional students will create nursing concerns at the K-2 buildings. He is wondering about supervision. How will this affect the 3-5 schools with increased numbers? He sees a lot of pluses with this plan. Our younger students have more needs.

Mr. Grady asked how much this will save us financially. He wondered when we redistricted before, we really did not see any financial savings. Dr. Schumann stated we will see a savings of approximately \$250K due to attrition of staffing. These are contracts would not be needed.

Mr. Peabody stated this idea has merit and is a well throughout plan. Would we save any savings on transportation? Dr. Schumann stated Smyth Bus is operating under new management. Our busing structure would not be as complicated as before. It will not cost any additional money. Our transportation contract expires in June 2017. This is something we will need to discuss at another meeting.

Mr. Peabody asked about the capacity at Memorial and Whitney. We will be increasing the number of students going into each of the buildings. Can these buildings accommodate these numbers? Dr. Schumann stated the numbers will be up or down a few kids. He would not expect it to be anything too dramatic.

Mr. Peabody stated the Town will save \$250 and \$325K. Our funding comes from the town. We would save approximately \$575K as a whole. Dr. Schumann cautioned the Board that the \$325K number may not be exact. The Town may choose to use the building for something else and the savings would be adjusted.

Mr. Peabody agrees with Mr. Grady that the savings may not be that much. Mr. Grady added you will still need to heat the building during the winter months.

Mr. Peabody asked if we have considered any increases in jobs in the areas and mothballing the school. Keep the school in storage. Have we thought of this?

Mr. Neville added if we mothball the school and close it, when we reopen it, the building will need to brought up to code. This would not be an economical way to do this. He is not sure how a demographer could do this.

Mr. Peabody stated Enfield housing is very desirable to families.

Dr. Schumann stated we have the demographers report.

Mr. Ludwick stated we have the demographers report to look at with projections for the next 5 years. Dr. Schumann stated we can resend this report to Board members.

Mr. Ludwick stated with this change, we might be able to pick up more students for transportation without it costing us more, expanding our transportation service. Dr. Schumann stated we worked with our demographer and Smyth Bus. The transportation services would be the same.

Mr. Ludwick stated we made a commitment to be more proactive by not putting more on the Town Council. Dr. Schumann did what we asked him to do and is looking at things differently. We are looking at large deficits in our budget that will affect the Towns budget. These are hard real facts. We are trying to be transparent with the public. He appreciates this plan. This is a worthwhile discussion. He does not see the State or Federal budgets getting any better.

Mr. Ludwick asked Board members to get your questions ready for our next meeting.

Mrs. LeBlanc stated our next meeting is on November 25th. We will need to know the class sizes of the 3-5 schools and if the increases will impact the grade 3 classes. Dr. Schumann stated the 3-5 schools are already getting these students whether we close Hale or not. What will change is how they come from the K-2 schools.

Mrs. LeBlanc asked about the bond at Nathan Hale and how much is owed to the State? Dr. Schumann stated he will look into this and this would need to be discussed with the Town Manager.

Mrs. LeBlanc added that closing Hale will impact Park and Recreation programs. They use this school for some of their programs.

Mr. Grady would like to receive this information before our next meeting since we will be making a decision.

Dr. Schumann stated that Mr. Drezek is writing down your questions. We can send this out to the Board before the meeting.

Mr. Neville stated the public will also have questions they will want to be addressed. He appreciates this information. We will need to vet these questions. We need to develop a process for establishing the questions. He would like to hold another meeting before the November 22nd meeting.

Chairman Sirard stated we can hold a special meeting. He also suggests Board leadership meet and we can formalize the questions.

Mr. Kruzal thanked Dr. Schumann for his presentation. The election is in two weeks and has the referendum on performance contracting. This is something that needs to be done whether we close Nathan Hale or not. All of our Town buildings need this work to be done.

Mr. Ludwick stated a special meeting is appropriate. He would like to hold it at Hale unless Board members disagree with him.

Mr. Peabody asked for us to reach out to the Hale PTO members so they are aware. We can use them as a communication conduit. How will the performance contracting be affected if Hale is not going to be used? Memorial is not on that list.

Dr. Schumann stated the town cannot add anything to the referendum. The town does not

need to utilize all of the funds that are appropriated.

Mr. Neville believes the meeting should be held in Council Chambers or the Enfield Room not at Hale. This meeting should be aired for the public to view/see on E-TV.

Dr. Schumann suggests meeting on November 15th. Board members agreed to meet on November 15th at 7:00 PM. We will look to see if either Council Chambers or the Enfield Room is available.

Mr. Ludwick asked about a date for the Leadership meeting. Chairman Sirard stated for Board members to get your questions ready and we will set a date for Board leadership to meet.

c. Approval of the 2017 Regular BOE Meeting Schedule

Dr. Schumann reviewed the proposed 2017 meeting schedule with the Board. This will require the Board's approval.

Mr. Grady moved, seconded by Mr. Kruzel that the Enfield Board of Education approve the 2017 Regular BOE Meeting Schedule as presented.

A vote by **roll-call 9-0-0** passed unanimously.

12. BOARD COMMITTEE REPORTS

a. Building Committee

Mr. Kruzel showed pictures of the auditorium, hallways, band room and outside area at Enfield High. All systems are a go and we are plugging away. He is looking forward to the completion.

Mr. Neville added, we are on schedule and on budget.

Mr. Grady left at 8:50 PM.

Mrs. LeBlanc asked about the mounds of dirt and when they will be moved. Mr. Kruzel stated as soon as the parking lot has been paved the dirt will be moved. Moving the dirt is very expensive.

Mr. Neville added once they know they won't need the dirt, it will be removed. The trailers will also be moved along with the gravel. They are cleaning up the site.

Mr. Kruzel stated they will also plant sod and tidy up the areas.

Chairman Sirard stated that Mrs. Osada brought up a proposal and asked if this will need a traffic study that might impact the high school.

Mrs. Osada stated the State denied our requests twice based on the traffic study they completed. The studies included projected numbers. There are 9 warrants or criteria the State will look at in order to place a traffic light. You need to hit 2 or 3 of these warrants. We only hit 1 warrant. She does not feel another study would be worth it. She believes going with State Legislation might be our only way. She has looked at every high school in CT. Half of them are on State roads without stop lights. She will contact our representatives after the election and will continue to work on this to amend legislation about traffic lights on State Roads.

Chairman Sirard stated opening the gate may require a traffic study done. Mrs. Osada stated

she will attend the Planning and Zoning meeting. Pearl Street is heavily populated and is used the most. Riverview Street is less populated. She cannot guarantee that P&Z will not ask for another traffic study to be completed. They might come up with a regulation or statute for keeping this gate locked. This is a dangerous situation that we are trying to resolve.

Mr. Ludwick stated it was originally a fence. Mr. Kruzel stated it was a gated fence. Mrs. Osada added it is now a gate with locks.

Mr. Ludwick stated if the gate is opened up, this is a tough corner. Mrs. Osada stated she has asked them to put a strip down the middle of the road. We will work with the construction manager to put a strip on the road. She likes the idea of speed bumps that will slow drivers down.

Mr. Neville stated the State has 9 sets of criteria. Mrs. Osada you need to meet at least 2 of the criteria. Mr. Neville stated we are now we are dealing with P&Z. This is a safety issue. We are asking for a site plan modification which is reasonable. This is a town issue and we are fighting for this in our town. We have a better chance of opening up the gate than going through legislation.

Mrs. Osada stated some of the schools that are in the same situation as Enfield have had fatalities before traffic lights were installed. She does not want to wait for this to happen before a traffic light is installed.

Mr. Neville stated we have had that happen in Enfield also. This is why we have been so proactive trying to get this accomplished. The bottom line is this is a safety issue. Asking for a site plan modification is a reasonable request. His money is on Wendy to get this done.

Mr. Ludwick stated a stop sign is sometimes better than a traffic light. Mrs. Osada will investigate all options. Adding striping on the road can be done for safety reasons.

Chairman Sirard thanked Mrs. Osada for her due diligence.

b. Curriculum Committee

Mr. Neville reported the Curriculum Committee will meet on November 2nd. At the last Board meeting there was an issue with psychology books. The books have been received. He does not believe this was anyone's fault. They were over prescribed. He has a concern with our policy for new textbooks. We are required to place them at the public library for a month for public viewing and input. The current policy does not fit with our current curriculum and practices and needs to be address. He would like the Policy Committee to look into this.

Mr. Kruzel stated the policy is #6161.1 Basal Textbook Adoption.

c. Finance Committee

Mr. Peabody reported the Finance Committee met on October 18th. He thanked Mrs. West and Mr. Drezek for all of their hard work.

d. Leadership Committee

Chairman Sirard stated the Leadership Committee will meet to discuss Dr. Schumann's proposal.

e. Policy Committee

Mr. Ludwick reported the Policy Committee will schedule a meeting in November. We are looking into our transportation costs. We will add the policy recommended for review from Mr. Neville at an upcoming meeting.

f. Any Other Committee Reports

Joint Facilities Committee – Mr. Neville stated that he and Mr. Kruzel are on this committee along with Mrs. Szewczak and Mrs. Davis. Mr. Daigle has been added to this committee. We have been working hard looking at the needs that were identified. We will meet on November 10th and will keep you posted.

Opening Ceremony Committee – Mrs. Unghire stated the committee will meet again after the holidays. She thanked committee members present at tonight’s meeting - Mrs. Osada, Mr. Kruzel and Mrs. Thurston for all of their help. We have set the date for May 4th for the grand opening ceremony.

Insurance Committee – Mr. Ludwick stated the RFP’s are going out. The Insurance Committee met last night. They are hoping for some competitive proposals. We are continuing to work on the policy for this committee. At our next meeting we will look at some utilization reports that we can share with the Board. This drives our costs and will help people to understand our costs.

Mrs. LeBlanc added that we are looking into designing our policy so we won’t run into problems again by being self-insured. We will model after another town’s policy. This will help us with the bids.

13. APPROVAL OF MINUTES

Mr. Kruzel and Mrs. Thurston moved that the Regular Meeting Minutes of October 11, 2016 be approved. A vote by **show-of-hands 8-0-0** passed unanimously.

Mrs. Thurston and Mr. Kruzel moved that the Special Meeting Minutes of October 17, 2016 be approved. A vote by **show-of-hands 6-0-2** passed with Mrs. LeBlanc and Mr. Ludwick abstaining.

14. APPROVAL OF ACCOUNTS PAYROLL

a. For the Month of September 2016

Mr. Peabody moved, seconded by Mr. Kruzel that we accept the superintendent’s certification as follows: I hereby certify that in the month of September, total expenditures amount to \$6,846,879.18, broken down between payroll totaling \$5,734,685.47 and other accounts totaling \$1,112,193.71.

All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show-of-hands 8-0-0** passed unanimously.

b. Line Item Transfers

Mr. Peabody moved, seconded by Mr. Kruzel that we accept the superintendent’s line item transfer request as presented:

From: 700 – SPED New Equipment	<u>\$7,000</u>
Total:	\$7,000
To: 600 – SPED Instruction Supplies	<u>\$7,000</u>
Total	\$7,000

A vote by **show-of-hands 8-0-0** passed unanimously.

15. CORRESPONDENCE AND COMMUNICATIONS - None

16. AUDIENCES -

Elizabeth Davis, North Maple Street – Mrs. Davis thanked the Board for everything you do. We reorganized the K-6 schools five years ago and now you are proposing to close Nathan Hale. Enrollment numbers have not declined. Hale is more than a school, it is a community. She would like to see the demographic report showing enrollment. This information was presented tonight and you plan to make a decision to close Hale on November 22nd less than 30 days in order to save \$250K. You also want us to vote for the referendum because our schools need the repairs. Hale is included in the referendum. We are going to shift these kids into other schools that need work. We need to make changes at JFK. We are giving Fermi back to the town. She would like you to stop and look at a long term plan before you make any decision. We are giving up on our schools and then we will need them again. Education will bring up your home values. Take a step back and look at this. I know you all care about our kids. If you can't answer questions now, how will you be able to vote on this at the next meeting? All of our students deserve state of the art buildings. Thank you.

Bob Tkacz, Hazard Avenue – Mr. Tkacz congratulated Dr. Schumann for his presentation. We are on the way back to improving education in Enfield. The bond ends in 2020. Dr. Schumann may be able to have the State forgive the balance that is owed. Dr. Southwood is a consolidation specialist for the parochial schools. They are also consolidating schools. Populations are declining. Dr. Prowda showed us this in his demographic projections. There are some areas in the State that show growth. Enfield is on the right track. We are improving our education. We will work through the glitches. Improvements are needed in all of our Town buildings and schools. Riverview Street used to be open. We have a flashing light near Alcorn due to a death of a child. We have other areas where lights have also been turned down by the State. He believes stop signs are safer. He is extremely impressed with Dr. Schumann. He is doing more for our school system. He hopes the Board supports him. This Board is doing a great job. Thank you keep up the good work.

17. EXECUTIVE SESSION - None

18. ADJOURNMENT

Mrs. Thurston moved, seconded by Mr. Kruzel to adjourn the Regular Meeting of October 25, 2016.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:25 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary